

# COUND PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON 21<sup>st</sup> MARCH 2019 AT COUNDMOOR VILLAGE HALL

**Present:** Parish Councillors S Scott (Chairman), R Davies, S Green, J Hall, S. James, R Sartain, M Smith, Shropshire County Councillor C Wild

**Clerk:** Kathy Symonds

### 94.18 Apologies for Absence

Apologies were received from Councillors T Roberts and L Clutterbuck. The reasons given were accepted by the Council.

The Chairman welcomed the new Councillor, Cllr Davies, to his first Parish Council meeting.

### 95.18 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

### 96.18 Public Participation session/Matters of Concern/Parish Matters

Six members of the public were present and gave representations appertaining to planning application 18/02931/FUL at Highfields, Harnage.

### 97.18 Minutes of the Parish Council Meeting held on 17 January 2019

The minutes of the previous meeting had been circulated.

It was proposed by Councillor Smith and seconded by Councillor James and

#### **Resolved (without opposition)**

That the minutes of the Parish Council Meeting held on 17 January 2019 be accepted as a true record.

The minutes were signed accordingly.

### 98.18 Matters arising from the minutes of the Parish Council Meeting of 17 Jan 2019

- a) Update on Cound Arbour bridge (min ref 90.17 & 08.18 & 33.18 & 48.18 & 64.14 & 81.18)

Work had commenced on the bridge but was likely to take a week longer than anticipated.

*The bridge repairs were completed and the bridge re-opened for traffic on 29<sup>th</sup> March 2019.*

- b) Environmental Maintenance Grant 2018/19 (min ref 34.18 & 48.18 & 64.14 & 81.18)

The EMG for 2018/19 had been received at 50% of cost as anticipated and the Clerk had received an invitation to submit the 2019/20 application. This will be submitted as soon as the 2018/19 accounts are approved as they need to accompany the application.

**99.18 To receive reports from Shropshire Councillor and/or local Police Officer**

Cllr Wild reported that there had been a recent spate of break-ins in Eaton Constantine and thefts of lambs from local fields.

There is a link for members of the public to report potholes and other road issues (e.g. incorrect signage, spillages and problems with bollards and barriers) on the Shropshire Council website. <https://shropshire.gov.uk/roads-and-highways/report-a-fault-or-concern/>

ACTION : Clerk to forward link to the portal to report potholes to Councillors, and place link on the Parish Council website and in Village Life.

There was no representative from West Mercia Police present. Dave Walton is currently on long term sick.

**100.18 To receive the defibrillator audit check for the period**

Councillor Roberts had passed the defibrillator audit check for the period up to 18<sup>th</sup> March 2019 to the Clerk to present. There were no issues to report.

**101.18 Update on the ‘speeding traffic’ problem in Upper Cound - Cllr James**

Progress made :

- Two ‘children’ warning signs requested for Upper Cound from David Gradwell
- Cllr James made contact with Sue Sheddon, the Speedwatch co-ordinator, and will attend their next session to see what they do and to look at the equipment they use
- Cllr James is in touch with Adnan Ali, the Area Speedwatch Co-ordinator, who has given information about the requirements and eligibility to conduct a speedwatch session. If the situation is suitable for speedwatch in Upper Cound a risk assessment would be undertaken and 6 local volunteers must be available for training.

Further actions:

Cllr James to:

- continue dialogue with Adnan to understand what speedwatch entails and whether it is a viable option.
- take-up Sue Sheddon’s offer to attend a speedwatch session.

**102.18 To receive the Clerk’s report**

The Clerk reported some of the activities she had been involved in since the last meeting and on-going work:

Since last meeting:

- Minutes and admin from last meeting
- Regular correspondence, bank, bank recs, payments, meeting agenda etc.
- EMG for 2018/19 received
- Completed year end forecast, started year end prep
- Arranged internal audit w/c 22/04

To do:

- Complete year end accounts and submissions
- Prepare for internal audit

**103.18 To consider certifying exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 in respect of the 2018/19 accounts**

The Clerk re-iterated the requirements for certifying exemption from an external limited assurance review of the annual accounts. Council voted unanimously to take this option. Formal approval to be ratified when the 2018/19 accounts are under consideration at the May PC meeting.

**104.18 Financial matters**

**a) To approve outstanding accounts for payment**

**Payments for Feb/Mar 19 from Treasurers' Account**

Date	Payee	Description	Amount
21/03/2019	Mrs KJ Symonds	Clerk's net pay Feb/Mar 19	323.48
21/03/2019	HMRC	PAYE re Dec/Jan Clerk's salary	80.80
21/03/2019	Mrs KJ Symonds	Clerk's expenses Feb/Mar 19	24.46
14/03/2019	SALC	Councillor training - Russell Davies	27.00
14/03/2019	SALC	Chairman skills training - Tim Roberts	70.00
21/03/2019	CMVH	Rent meeting room x 3	75.00
<b>Total</b>			<b>600.74</b>

It was proposed by Councillor Hall and seconded by Councillor Smith and

**Resolved (without opposition)**

**that the above accounts be approved for payment.**

**b) Financial statements**

The receipts and payments to date were presented by the Clerk.

The bank was reconciled at £4,368.82 being the online banking balances on the date the meeting Agenda was prepared. Of this, 'ring-fenced' cash was £411.25 relating to the

Transparency Code funding. The bank reconciliation was agreed and signed by the Chairman.

**c) Projected Year end accounts 2018/19**

The Clerk presented the receipts and payments account to 15<sup>th</sup> March '19 and a projection of receipts and payments and the cash balance to the end of the year. The projected year-end cash balance was likely to be £3,768.

**105.18 Planning**

**1. Decisions to note:**

No new decisions to note

**2. Planning applications for consideration**

**a) Ref: 19/00476/DIS**

Validated: 30 January 2019

Address: The Old Rectory, Cound, Shrewsbury, Shropshire, SY5 6EW

Proposal: Discharge of condition 3 (Details of External Materials) on Planning Permission for the erection of single storey timber orangery to rear

Status: Pending consideration

**b) Ref: 19/00921/LBC**

Validated: 4 March 2019

Address: Fulway Cottage, Cound Moor, Shrewsbury, Shropshire SY5 6AY

Proposal: Internal works to create bathroom facilities affecting a Grade II listed building.

Status: Pending consideration

**106.18 Correspondence**

Nothing to note that was not already included in other agenda items.

**107.18 Future Agenda Items**

No future agenda items noted.

**108.18 Date and time of next meeting**

The next meeting will be held on Thursday 16 May 2019 at 7.30pm at The Guildhall, Cound.

The Chairman thanked everybody for attending and the meeting closed at 8.30 pm.

Signed by Chairman: \_\_\_\_\_

Date: \_\_\_\_\_